



**AMERICAN LEGION**  
**Post 176 Springfield**  
**Executive Committee Meeting Minutes**  
**November 17, 2020**



1. Call to Order, Salute, Prayer, Pledge of Allegiance
2. Roll Call: Adjutant
3. Minutes from last EXCOM meeting: Adjutant
4. Presentation(s):
5. Reports:

Voting Legionnaire Name and Title	
Dennis W. Madtes, Commander PRESENT	<ul style="list-style-type: none"> <li>• The group unanimously approved thanking Rex for the wonderful job he did on the October EXCOM minutes.</li> <li>• The Commander also thanked Marty for running the last two GMMs.</li> <li>• Kevin is doing a great job is bringing in new members to the Post.</li> <li>• The Sec Army overruled Arlington National Cemetery’s decision not to do Wreaths Across America this year because of COVID. It is now back on.</li> <li>• Briefed the EXCOM on his general comments to be delivered during the December GMM on the financial discrepancies that have been uncovered.</li> </ul>
Marty Pfeifer, 1 <sup>st</sup> Vice Commander PRESENT	<ul style="list-style-type: none"> <li>• We are well ahead of the Department goals for membership this year.</li> <li>• The last ~300 members will be the hardest to get to renew.</li> </ul>
Kevin Gaddis, 2 <sup>d</sup> Vice Commander PRESENT	No Report.
Paul Kaepfel, 3 <sup>d</sup> Vice Commander PRESENT	<ul style="list-style-type: none"> <li>• Provided an update of some of the calendar entries.</li> </ul>
Carl Simchick, Post Adjutant PRESENT	No Report.
Peter Adam, Finance Officer PRESENT	<ul style="list-style-type: none"> <li>• <a href="#">See attached report from the Finance Officer.</a></li> </ul>
Mike Farabaugh, Judge Advocate	No Report.

PRESENT	
Janet Prall, Chaplain PRESENT	<ul style="list-style-type: none"> <li>• The Chaplain and the family of Ron Heald are looking at dates to host a Post Memorial for him.</li> <li>• As the Commander mentioned, the Post will do a Memorial service when requested by the family.</li> </ul>
Bob Loach, Historian PRESENT	No Report.
Kay Croll, Sgt-at-Arms PRESENT	No Report.
Ali Nikolai, Service Officer PRESENT	<ul style="list-style-type: none"> <li>• Ali relayed a very heart felt thank you from Burton Powell for the assistance that the Post was able to provide him this month.</li> <li>• Regarding the car repair assistance for another Veteran, we are now waiting to see if the car dealership will cover the costs of the repair. More to follow.</li> <li>• Bo White is retiring in August 2021 and will no longer be available to help Veterans complete their benefit paperwork.</li> <li>• We've had approximately 12 members ask about taking the training to become certified Veteran Service Officers.</li> <li>• Dennis Flapp might consider working as the Post photographer.</li> </ul>
Floyd Cline, 1yr, PRESENT Scott Logan, 2yr PRESENT Rex Cunningham, 3yr PRESENT	No Report.  No Report.  No Report.
Ed Amoros, Past Commander EXCUSED	No Report
<b>Listed below are non-voting invited attendees</b>	
Marty Pfeifer, Interim General Manager	<ul style="list-style-type: none"> <li>• <a href="#">See the attached Interim General Manager's Report.</a></li> </ul>

	<ul style="list-style-type: none"> <li>The Commander would like to look at reducing the amount of time Marty and Mike have to pull bartender duties. Karin was appointed as the lead bartender and will take on the additional duties of scheduling and ordering.</li> </ul>
Stephanie Dabbe, American Legion Auxiliary President: represented by Suzie Hedrick	<ul style="list-style-type: none"> <li>The Auxiliary thanked Kay for her help in finding their flag.</li> </ul>
Jason Rodriguez, SAL Commander	No Report.
Craig Hendrickson, American Legion Riders Director	<ul style="list-style-type: none"> <li>The Riders will help with selling the White House Christmas Ornaments this year. Laura Wages is their POC.</li> </ul>
Theron Patrick	<ul style="list-style-type: none"> <li>All slots are filled.</li> </ul>

6. Old Business;

- a. Blood drive date is December 8 -Theron
  - All slots are filled.
- b. Facilities Committee: top 3 projects – Mike -
  - Patio Repair – Mike sent a letter to the company giving them a firm date to complete the repairs.
  - Parking Lot Lights – The EXCOM approved \$2K for renting a lift and purchasing miscellaneous parts to complete the installation of the remaining 28 lights.
  - Roof Repair – The new roof is leaking above the door to the patio in the Social Quarters. Working on getting the repair made ASAP.
  - Ceiling Tile Replacement – Once the roof leak is fixed, then the damaged tiles in the Social Quarters and the café storage room can be replaced.
  - Pavilion - Paul Dzierski has offered to find donors for the materials and labor to construct an outdoor pavilion on the concrete pad between the Post and the storage conexes.
  - Replace Storage Room Wall – The outside wall of the café storage room needs to be replaced.
- c. Audit and taxes
  - The EXCOM agrees that, given the amount of financial irregularities uncovered by the current finance team, that an audit is needed.
  - The scope of the audit is undetermined at this time.
  - The Finance Officer will be meeting with a certified CPA about conducting the audit.
- d. Warrior Café prices Committee – Jim Fisher Chairman
  - The group is waiting for a Quick Books report from the finance team that captures the income and expenses of the Post Café and other special events that are held with the Café's assistance.

- The look will encompass more than just the normal café hours/menu prices.
  - The Commander stressed that we should at least charge enough to cover the cost of the supplies. For instance, as currently priced, we lose about a dollar per order of chicken wings—for just the cost of purchasing the wings.
- e. Update on finance / history and way forward – Commander will brief the GMM
- Briefed the EXCOM on his general comments to be delivered during the December GMM on the financial discrepancies that have been uncovered.
7. New Business:
- a. Activate the Committee to hire a General Manager
- The EXCOM unanimously approved moving forward with forming a committee to evaluate potential GM candidates and to start soliciting for candidates.
- b. New COVID rules and possible changes to Post 176
- The EXCOM unanimously approved limiting the number of people in the various rooms in the Post to around 25, with reasonable exceptions as necessary to meet event requirements; such as GMMs.
  - The EXCOM discussed, but never voted on, the ability to put two groups of 25 in the banquet room; one at each end.
  - The other new restriction concerning stopping liquor sales at 10 pm was deemed not an issue based on the current operations of the Social Quarters.

8. Closing Prayer, Salute, Adjournment

Addendum:

Upcoming Events at Post 176 unless noted (expect changes)

Date	Time	Event	Additional info
November 17, 2020	7:00 pm	Executive Committee	
November 22, 2020	1:00 pm	Tailgate: Washington Football Team vs Cincinnati Bengals	SAL
November 26, 2020	TBD	<b>Potluck Thanksgiving Dinner at the Post</b>	
December 1, 2020	7:00 pm	General Membership Meeting	
December 6, 2020	1:00 pm	Tailgate: Washington Football Team vs Pittsburgh Steelers	Riders
December 8, 2020	1:30 pm	Blood Drive	
December 11, 2020	5:30 pm	<b>Classic Christmas Banquet</b>	
December 13, 2020	4:25 pm	Tailgate: Washington Football Team vs San Francisco 49ers	Auxiliary
December 15, 2020	7:00 pm	Executive Committee	
December 19, 2020		<b>Wreaths Across American</b>	National Cemeteries
December 20, 2020	1:00 pm	Tailgate: Washington Football Team vs Seattle Seahawks	Legion
December 25, 2020		<b>Christmas Day</b>	<b>Post Closed</b>
December 27, 2020	1:00 pm	Tailgate: Washington Football Team vs Carolina Panthers	Legion
December 31, 2020	7:30 pm	<b>New Year's Eve Gala</b>	Social Quarters Post 176
January 1, 2021		<b>New Year's Day</b>	<b>Post Closed</b>
January 3, 2021	1:00 pm	Tailgate: Washington Football Team vs Philadelphia	SAL
January 5, 2021	7:00 pm	General Membership Meeting	
January 5, 2021		Meeting of the Board of Incorporation	
January 5, 2021		Fix the price of membership dues for the next year	Recommend no change
January 15, 2021	5:30 PM	<b>New Year Candlelight Dinner/ Seaside and Range Service</b>	GMU Mason Music Masters
January 19, 2021	7:00 pm	Executive Committee	
January 30, 2021		Chili Cook off	House Committee
February 1, 2021		Post Script articles are due	
February 2, 2021	7:00 pm	General Membership Meeting	
February 2, 2021		Nominating Committee, consisting of a minimum of three (3) members, appointed by the Commander	
February 5 - 15		Commander on Leave, Daytona	
<b>February 7, 2021</b>	<b>10:30 am</b>	<b>Four Chaplains Memorial Service</b>	<b>Fairfax Post 177</b>
February 7, 2021		Tailgate: Super Bowl	Post sponsored
February 9, 2021	1:30 pm	Blood Drive	
February 16, 2021	7:00 pm	Executive Committee	
March 2, 2021	7:00 pm	General Membership Meeting	
March 7, 2021		Daylight Savings Time begins	
March 12, 2021	5:30 PM	<b>American Legion Birthday Dinner</b>	Nighthawks Swing Band