



**AMERICAN LEGION**  
**Post 176 Springfield**  
**Executive Committee Meeting Minutes**  
**December 15, 2020**



1. Call to Order, Salute, Prayer, Pledge of Allegiance
2. Roll Call: Adjutant
3. Minutes from last EXCOM meeting: Adjutant
4. Presentation(s):
5. Reports:

| Voting Legionnaire Name and Title                        |  |
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| Dennis W. Madtes, Commander<br>PRESENT                   | The commander reminded the EXCOM that the Post Script was going to electronic distribution, unless a Legionnaire has no active email address.  |
| Marty Pfeifer, 1 <sup>st</sup> Vice Commander<br>PRESENT | Membership for 2021 continues on track. We are still ahead of the Department goals.  |
| Kevin Gaddis, 2 <sup>d</sup> Vice Commander<br>PRESENT   | No Report.   |
| Paul Kaepfel, 3 <sup>d</sup> Vice Commander,<br>EXCUSED  | No Report.<br><br>The Commander noted that Paul was excused because he was getting a pacemaker installed prior to being cleared for his hip replacement. Once the doctors clear him, Paul will reschedule his hip replacement.   |
| Carl Simchick, Post Adjutant<br>PRESENT                  | No Report.   |
| Peter Adam, Finance Office<br>PRESENT                    | The Finance Officer noted that the audit was ongoing. The focus was on July 2020 forward and targeted at helping us improve our internal processes and accountability.<br><br>Post is in the black, but we are “treading water”. The gaming and hall rental income is offsetting our expenses. |
| Mike Farabaugh, Judge Advocate<br>EXCUSED                | No Report.   |
| Janet Prall, Chaplain<br>PRESENT                         | No Report.   |
| Bob Loach, Historian                                     | No Report.   |

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|--|---|
| PRESENT  |   |
| Kay Croll, Sgt-at-Arms<br>EXCUSED  | No Report.<br>The Commander noted that Kay was going in for foot surgery in January and was quarantining herself prior to surgery.  |
| Ali Nikolai, Service Officer<br>PRESENT  | The Service Office briefed us on the two cases she was working.<br>The EXCOM voted unanimously to approve a \$200 payment to Ali to buy present/clothes for the children of one veteran.<br>The other case was still being investigated by the Service Officer. |
| Floyd Cline, 1yr, PRESENT<br>Scott Logan, 2yr PRESENT<br>Rex Cunningham, 3yr PRESENT | No Report.<br>No Report.<br>No Report.  |
| Ed Amoros, Past Commander<br>PRESENT   | The Past Commander suggested that the financial report presented to the EXCOM or GMM be for the previous month.   |
| <b>Listed below are non-voting invited attendees</b>                                 |   |
| Marty Pfeifer, Interim General Manager   | <a href="#">See the Interim General manager's report.</a>   |
| Stephanie Dabbe, American Legion Auxiliary President: represented by Suzie Hedrick   | Suzie expressed the Auxiliary's thanks for the use of the banquet room for the December 13th tailgate.<br>The Commander also thanked Suzie and Matt for being the POCs for decorating the post and hosting the Christmas banquet.                               |
| Jason Rodriguez, SAL Commander   | No report.  |
| Craig Hendrickson, American Legion Riders Director                                   | The Riders will be attending the Polar Bear Ride, which is scheduled for January 1, 2021.   |
| Theron Patrick   | Starting in February the Post will be receiving a 20% increase in the number of slots for blood donor. This was due to the excellent participation that the Post has had over the past year.  |

6. Old Business;

a. Blood drive date is February 9 -Theron

- Starting in February the Post will be receiving a 20% increase in the number of slots for blood donor.

- b. Facilities Committee: top 3 projects (plus rodents) – Mike
  - The Commander stated that we have a rodent problem that needs to be addressed ASAP.
  - We may have to consider changing companies.
- c. Audit and taxes
  - The audit is ongoing. Focused on July 2020 forward and looking at improving our process and internal controls.
  - Taxes for 2019 were never filed by Jon Taylor. Recommended that we get a professional tax service to help us file the 2019 and 2020 taxes.
- d. Warrior Café and Social Quarters prices Committee – Jim Fisher Chairman
  - Carl provided Jim data for January thru mid-December 2020 that captured just the revenue, and expenses for the café and social quarters. No revenue from gaming or hall rentals was factored in. Without that additional revenue we operate at a loss each month. With that revenue added we have a profit each month.
  - The committee is looking at raising the prices in the Café—about a dollar or less per item—to help offset the losses. Prices haven’t been raised in over five years.
- e. Financial discrepancies prior to June 2020 – Tabled by GMM: EXCOM recommendation
  - Per the motion made at the last GMM, the EXCOM agreed to wait until the audit report is released and the GMM decides on what to do.
- f. Committee to hire a General Manager
  - The Commander added the current Interim General Manager to the committee as a non-voting member.
- g. IT - Network the Post building – Theron and Jim F
  - The server has been ordered, but probably won’t be delivered till late January or early February.

7. New Business:

- a. Holiday Bonus for hourly staff
  - The EXCOM approved paying holiday bonuses. The vote was 11 yes and one abstention.
- b. Clean Up day at the Post
  - Mike Farabaugh is looking to schedule one early in 2021.
- c. Open on New Year’s Day, 11am to 7 pm
  - The bar staff is looking to set something special up for New Years Day.
- d. New COVID restrictions on gatherings
  - The Adjutant made a motion to continue to operate as before, with limits of 25 persons per group/room. The banquet hall would allow two groups of 25.
  - The vote was 10-yes, 1-no, and 1 abstention.

8. Closing Prayer, Salute, Adjournment

Addendum:

Upcoming Events at Post 176 unless noted (expect changes)

| Date                    | Time            | Event  | Additional info          |
|-------------------------|-----------------|--|--------------------------|
| December 15, 2020       | 7:00 pm         | Executive Committee  |                          |
| December 20, 2020       | 1:00 pm         | Tailgate: Washington Football Team vs Seattle Seahawks   | Legion                   |
| December 25, 2020       |                 | <b>Christmas Day</b>   | <b>Post Closed</b>       |
| December 27, 2020       | 1:00 pm         | Tailgate: Washington Football Team vs Carolina Panthers  | Legion                   |
| December 31, 2020       | 7:30 pm         | <b>New Year's Eve Party</b>  | Social Quarters Post 176 |
| January 1, 2021         | 11 am - 7 pm    | New Year's Day   |                          |
| January 3, 2021         | 1:00 pm         | Tailgate: Washington Football Team vs Philadelphia   | SAL                      |
| January 5, 2021         | 7:00 pm         | General Membership Meeting   |                          |
| January 5, 2021         |                 | Meeting of the Board of Incorporation  |                          |
| January 5, 2021         |                 | Fix the price of membership dues for the next year   | Recommend no change      |
| January 15, 2021        | 5:00 PM         | <b>New Year Candlelight Dinner/ Seaside and Range Service</b>                                  | GMU Mason Music Masters  |
| January 19, 2021        | 7:00 pm         | Executive Committee  |                          |
| January 30, 2021        |                 | Chili Cook off   | House Committee          |
| February 1, 2021        |                 | Post Script articles are due   |                          |
| February 2, 2021        | 7:00 pm         | General Membership Meeting   |                          |
| February 2, 2021        |                 | Nominating Committee, consisting of a minimum of three (3) members, appointed by the Commander |                          |
| February 5 - 15         |                 | Commander on Leave, Daytona  |                          |
| <b>February 7, 2021</b> | <b>10:30 am</b> | <b>Four Chaplains Memorial Service</b>   | <b>Fairfax Post 177</b>  |
| February 7, 2021        |                 | Tailgate: Super Bowl   | Post sponsored           |
| February 9, 2021        | 1:30 pm         | Blood Drive  |                          |
| February 16, 2021       | 7:00 pm         | Executive Committee  |                          |
| March 2, 2021           | 7:00 pm         | General Membership Meeting   |                          |
| March 7, 2021           |                 | Daylight Savings Time begins   |                          |
| March 12, 2021          | 5:30 PM         | <b>American Legion Birthday Dinner</b>   | Nighthawks Swing Band    |
| March 16, 2021          | 7:00 pm         | Executive Committee  |                          |
| March 19, 2021          | 5:30 pm         | <b>St. Patrick's Dinner</b>  | DJ                       |
| April 6, 2021           | 7:00 pm         | General Membership Meeting   |                          |
| April 13, 2021          | 1:30 pm         | Blood Drive  |                          |
| April 20, 2021          | 7:00 pm         | Executive Committee  |                          |
| May 4, 2021             | 7:00 pm         | General Membership Meeting   | <b>Elections</b>         |
| May 18, 2021            | 7:00 pm         | Executive Committee  |                          |