



**AMERICAN LEGION
Post 176 Springfield
EXCOM Meeting Minutes
July 18, 2022**



1. Call to Order, Salute, Prayer, Pledge of Allegiance
2. Roll Call: Adjutant
3. Commander's Comments
4. Presentation(s)
5. Reports
 - a. Non-Voting Members
 - b. Voting Members

Voting Legionnaire Name and Title	
Kevin Gaddis Commander Present	General Comments <ol style="list-style-type: none"> 1. Working to have members call into meetings using Zoom. Possibly for GMM. 2. Add to bylaws how people can vote when they dial in remotely, also whether it will count as a quorum or not. 3. Need to update the bylaws. 4. Sending an email to FO and GM about the budget, and possibly raising the prices in the café and social quarters (SQ), inflation is really high and our prices haven't changed. Nothing too high, just a little more than we are charging.
Dennis Madtes 1st Vice Commander Present	VA&R, Membership <ol style="list-style-type: none"> 1. Ali and Kay will provide inputs on VA&R. 2. Membership - still upside down, cards printed and in route, we have several hundred to get in the mail. 3. Membership says you started in 2022 in error, unfortunately, there is nothing we can do about it. 4. Thinking about increasing our goal, 1480 last year is doable, 1538 will be difficult. 5. Commander asked 1st Vice to give Karla a few bullets about cards and she can send an eblast.

<p>Randy Wheeler 2nd Vice Commander</p> <p>Present</p>	<p>Children & Youth</p> <ol style="list-style-type: none"> 1. Currently have 2 Boy Scout troops charters. We have a request to charter a third troop. The only thing is to sign the document. 2. The flag retirement is in the planning stages. We can bring our flags to the Fairfax Post. They will store them for us. They will have a ceremony the weekend before Veterans Day and have offered we do a joint ceremony with Fairfax Post. 3. Talked to 4H about the rifles, unfortunately, it is not feasible for us to sponsor a rifle team right now. 4H will pick up their rifles when they have a place to store them. 4. Commander, 2nd and 3rd Vice will go to Fairfax to discuss the flag ceremony.
<p>Jay Byrum 3rd Vice Commander</p> <p>Present</p>	<p>Americanism, Calendar</p> <ol style="list-style-type: none"> 1. Pending input for all family members for tailgates, as soon as we hear we'll create a schedule of the tailgates. 2. Bridge walk - had no idea about it, need POC. A lot of planning is involved - reached out to the past 3rd vice, and did not hear anything so will find another route. Commander will also try to get some POC's. 3. Friday is an open mic night, trying to get people in and generate revenue.
<p>Denise White Post Adjutant</p> <p>Present</p>	<p>Access bottlenecks</p> <ol style="list-style-type: none"> 1. Still looking for a list of committees. Need list Chairman/members. If no response by Friday, August 5th, we can start new committees. 2. Status on Dentz Fund Feedback, heard input from some EXCOM members. Will provide an update to the committee once I hear from everyone. 3. National Convention in Milwaukee, Wisconsin. Aug 26 – Sept 1. All reservations will go through the Department: https://www.legion.org/convention/resources
<p>Karla Pfleeger Finance Officer</p> <p>Present</p>	<p>Review previous monthly income/trends</p> <ol style="list-style-type: none"> 1. Dentz fund balance provided. 2. Profit and Loss statement to date shows gaming revenue could potentially reach the goal of gaming revenue. 3. Ran an analysis from last year - doing better than last year. 4. All averages are up in hall rentals, SQ, and Café.

	<ol style="list-style-type: none"> 5. Payroll up because we've hired more people due to an increase in quinceaneras. 6. We will see another increase because we were paying Mike as facilities manager until June, this report is from before June so it is not reflected.
<p>Martie Soper Judge Advocate</p> <p>Present</p>	<ol style="list-style-type: none"> 1. Bylaws were posted on 7/8 for everyone to look at and provide inputs - highlights same as what's posted. Just added line numbers to the draft. 2. Have not received any comments. 3. Brief GM in August, will let them know changes to date. In September we can hopefully have GM vote. 4. Convention coming up - do we have to identify delegates? 5. Need to bring convention cost estimate to GM at the GMM. Bring an estimate versus actual cost. GM needs to approve estimate costs then approve final costs after the convention.
<p>Rev. Mark Arbeen Chaplain</p> <p>Excused</p>	<p>Post-Everlasting update, sick members - excused</p>
<p>Scott Logan Historian</p> <p>Present</p>	<p>Annual Report Status - will have it by Monday and then will send it to Department.</p>
<p>Kay Croll Sgt-at-Arms</p> <p>Present</p>	<ol style="list-style-type: none"> 1. Sgt-at-Arms safe opens with a key, not a combination. Missing the key. 2. Question asked if it was worth getting a locksmith, per 1st Vice, there is a pile of unidentified keys in the office. Can check those first. 3. VSO word is getting around, unfortunately, Kay's name is out there, she got a referral through FB. The preferred method of contact is through the Post. Patrick is busy all the time and has the supplies they need. Kay bought another card reader, so now have two. 4. The SAA's kit was in the closet, misinformed it was missing.

<p>Ali Nikolai Service Officer Present</p>	<p>Recent Veteran support provided</p> <ol style="list-style-type: none"> 1. Received two financial requests. 2. A Korean veteran, living in subsidized housing since moving out of a shelter in July, the air conditioner broke, the landlord said it would take 3 days. The veteran found a hotel for \$139/night needed for 3 days and wanted to know if we could cover the cost. Ali sent the veteran \$400 from her personal finances so the veteran could get a place. Ali will email the Commander the info. EXCOM approved reimbursement to Ali. 3. Request America SERV – Unite Us – a veteran with a brain injury, not incapacitating, was working up until 3 months ago until the contracting job was lost, had enough savings to take care of rent, now short \$1200 for rent, also the roommate is not well, - requesting \$1200. Will send the information to the EXCOM for review. 4. JA question - Approved \$6000 at GM therefore both the \$400 and \$1200 will this come from that \$6K? Yes 5. 1st Vice - Because the GM approved, we shouldn't have to take any action at the GMM. Still prudent that EXCOM goes through, reviews, and approves.
<p>Executive Committee at Large Rex Cunningham 1yr Present Floyd Cline 2yr Excused Joe Byrnes 3yr Present</p>	<p>1Yr</p> <ol style="list-style-type: none"> 1. Upon hearing the Third Vice's input pertaining to Bridge Walk planning, M at L 1Yr provided some background. 2. Bridge Walk occurs annually on an August evening (postponed for the past two years, apparently due to Covid concerns.) It is a big ceremony when Springfield local officials renew their covenant with the Ft. Belvoir leadership and the military community. Post 176 grounds and facility regularly used to support the event which includes: a parade, outside displays, an outside event with speeches and the signing of the covenant, and free food at the conclusion of the event. Hundreds of people attend. 3. It is organized by the Springfield community (political leader's offices and Chamber of Commerce) using our grounds and building. Post 176 leads the parade, following the Honor Guard. Some Fort Belvoir units also march in the parade. Everyone assembles at the FedEx facility and marches over the bridge to the Post for the event.
<p>Marty Pfeifer Past Commander Present</p>	<p>Asked if anyone is calling Floyd because he does not have an email. He can also be reached by text.</p>

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Non-Voting Members

Carl Simchick,
General Manager

Calendar

1. End of June completed all repairs for sprinkler, and renovations for HVAC, no coil until Aug or Sept. Not sure of any other means to get one.
2. Still waiting on the dishwasher for the bar, should be here next month.
3. Issue with roof repair, went back to 2006, had the same issues with leaking on the 2nd floor. The repair was done in 2008, the warranty said was workmanship, and recommended the HVAC be wrapped. It was never done. In 2010-2011 had the same issue.
4. Never had a recommendation from the roofing committee, would like to hear what the committee said. Carl will look for other quotes.
5. Colbert roofing has been responsive with repairs, etc. of leaks, also gave a quote for wrapping units.
6. EXCOM should bring to GMM. Don't have to do it all at once.
7. Other issues, units on the roof are so close they can be easily damaged when workers are up there. Recommend someone put up a scaffold to go over the ductwork so seams don't get broken.
8. Anything else we do to repair things affiliated with the roof is not worth it until the roof is fixed.
9. JA – sounds like long-standing issues, what did the roofing committee do?
10. Need to get quotes, if the roofing committee hasn't done anything, recommends Carl get quotes, need a timeline because it keeps getting kicked down the road.
11. When we get pieces of equipment are we getting extended warranties? We're not sure - Propose when asking GM for money for repairs we request money for extended warranties as well.
12. Carl - Roof committee members included Ed, Charlie, and Mike.
13. Adjutant – recommend we disband the current committee and Carl starts a new committee.
14. JA- Would Carl be able to put together a committee to brief GM in August?
15. Work with the information we have from the old roofing committee.
16. Carl will discuss this at the next meeting.

Susan Hedrick, AL Auxiliary President	<ol style="list-style-type: none"> 1. Auxiliary met with the Commander last month. 2. Historian resigned. 3. Auxiliary attended the Department Convention and received the VA&R award. The unit would not have been able to receive the award without the help of the Legion family. 4. Also received a Meritorious Citation - we recorded our events every month and at the end submitted a Presidential Report. 5. Noted at the convention this was the 1st year we were able to send a girl to Girl's State – everyone was surprised. 6. Distribution list is being edited so we are using e-news.
Mike Wolfe, SAL Commander	Volunteered to help with bridge walk.
Tom Boltik, ALR Director	<p>Upcoming Riders Events</p> <ol style="list-style-type: none"> 1. There was a rider mishap in Gettysburg. The rider was released tonight from the hospital with some rehab. 2. Setting up a meal train to bring the family meals.
Theron Patrick Not Present	Blood Drive – August 9 th

1. Unfinished Business:

- a. Facilities: top 3 projects – Carl
- b. Roof and HVAC Repairs – See above under General Manager
- c. Dentz Fund Committee status: Committee representative was unavailable
 - 1) No Report
 - 2) We need to identify what a charitable organization is.
 - 3) Dentz is not a trust, it is for charitable purposes as the governing body defines, money belongs to the Post. Question - is the interest earned part of the bequeathed funds?

2. New Business:

- a. The Commander and Auxiliary met to discuss how finances would be handled for sponsored events

- 1) Discussion centered on tracking finances via Jar Trek point of sale system: Cash collection after events sponsored by the Legion family, e.g. Auxiliary, Legion Riders, and Sons of American Legion.
- 2) We all want an efficient system.
- 3) The Auxiliary presented a document as an SOP however the document was not signed or dated.

Motion: Have the Finance Officer (FO) and General Manager (GM), review, correct, and update us. Bring it back to EXCOM or GM with their recommendations.

Discussion:

JA - Under the policy, the Post office will issue seed money - \$175, it will be the responsibility of the host of the event, the Post is only in a support function. There is an issue with saying we are in support only, but providing money. Also am opposed to receiving checks written to the Post if we have no financial stake, we should not receive checks.

JA would like to be involved in a discussion with GM and FO.

Past Commander – We provided seed money, the organizations can provide it or not, don't see what the significance of signing the document is, we don't sign minutes and they are official.

Commander – the document was given on a document without letterhead, etc.

JA - As we review documents, they will be on Post 176 letterhead, with a date and signature, and a review date for tracking.

The Auxiliary took a minute to educate the EXCOM because some members are new. They are a separate entity with a separate charter, standing rule, etc. The Auxiliary is not allowed to mix money with the Legion, and cannot use the Jar Trek system. The Past Commander let them have their own money.

Discussion ended. Voted on the motion.

Motion carried

- b. 1st Vice was contacted by someone who was just awarded their Master's and needs an internship. Will work for the Post for free. The information will be passed to the FO and GM.

3. Closing Prayer, Salute, Adjournment

4. In an Executive Session the Judge Advocate announced to the EXCOM that an amicable agreement has been reached between all parties involved. The outcome of this issue is for the Post to ensure the General Membership is the approval authority for funds to be spent.

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