



**AMERICAN LEGION
Post 176 Springfield
EXCOM Meeting Agenda
Tuesday, August 15, 2023**



1. Call to Order, Salute, Prayer, Pledge of Allegiance
2. Roll Call: Adjutant
3. Presentations:
 - a. Home Helper's Home Care of Springfield - Habib Nawabi & Wida Ahmadi (10 min max)
 - b. Eagle Scout Presentation Proposal – Scout Seth Boyd
4. Commander's Comments
5. Reports
 - a. Non-Voting Invited Attendees:
General Manager
Auxiliary
Sons of the American Legion
American Legion Riders
Theron Patrick – Blood Drive

Non-Voting Members may remain at the EXCOM Meeting as observers only after providing their reports, or they may leave.

- b. Voting Members:
6. Adjourn

Voting Legionnaire Name and Title	
Kevin Gaddis, Commander	Quorum General Comments
Dennis Madtes, 1st Vice Commander	VA&R, Membership

Randy Wheeler, 2nd Vice Commander	Children & Youth -Eagle Scout Presentation Proposal – Scout Seth Boyd
Jay Byrun, 3rd Vice Commander	Americanism / Calendar -Drew Hernandez from the Friendly Fire Comedy Tour
Denise White, Post Adjutant	EXCOM Minutes
Roy Burton, Finance Officer,	<p>Income / Expense Trends</p> <ol style="list-style-type: none"> 1. Reviewing Roles and Responsibilities of Finance 2. Support: <ul style="list-style-type: none"> New: Krystle Brantley – 4 hours / week 3. Reviewing Internal Controls – On-going 4. 2024 Budget Development Timeline <ol style="list-style-type: none"> a. Present template to EXCOM on 15 August - Provided 9 August b. Request feedback and input NLT 1 October - <ol style="list-style-type: none"> 1) Received: Dennis - thanks c. EXCOM discussion at 17 October meeting d. EXCOM approval at 21 November meeting e. General Membership approval on 5 December 5. Renew business line of credit for \$150,000 <ol style="list-style-type: none"> a. Current LOC matures on 09/14/2023. Paid off on 9 August 2023. b. Must submit below financials by 22 August: <ol style="list-style-type: none"> 1) 2021 and 2022 completed Business Tax Returns (Form 990) – All pages and schedules 2) Current YTD Profit and Loss Statements 3) Current YTD Balance Sheet 4) Business Debt Schedule, if any 5) Board Minutes approving renewal; and 6) Copy my ID (Roy Burton)

Martie Soper, Judge Advocate	
Rev. Mark Arbeen, Chaplain	Post-Everlasting update, sick members
Scott Logan, Historian	
Royce Gernandt, Sgt-at-Arms	
Ali Nikolai, Service Officer	
Executive Committee at Large Mona Espinosa, 1yr Joe Byrnes, 2yr Angela Wilder 3yr	
Marty Pfeifer, Past Commander	

Non-Voting Invited Attendees	
Charlie Mooney, General Manager	Building Status Operations Status AED Status

Linwood Jones, SAL Commander	Upcoming SAL events:
Tom Boltik, ALR Director	Upcoming Riders Events
Kim Palmer, Auxiliary President	Auxiliary Updates/Events
Theron Patrick	Blood Drive

6. Unfinished Business
7. New Business
8. Closing Prayer, Salute, Adjournment