



American Legion Post 176
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American Legion Post 176 General Membership Meeting Agenda Item(s) Request Policy

Purpose:

In order to ensure all agenda item request(s) are given thorough research and consideration by the Commander, Adjutant, and EXCOM, (as required), members will submit their agenda item request(s) to the Commander and Post Adjutant at least one week prior to the General Membership Meeting (GMM). Noteworthy items, such as any fiduciary issues requiring a vote, or resolution requests must be reviewed by the EXCOM before being included in the GMM agenda.

Policy:

Members of Post 176 are welcome to request items be included in the GMM. In order for a request to be properly presented to the members, the Commander and Adjutant must receive the request at least ten (10) days prior to the GMM. This will allow for any discussions or questions to take place prior to the meeting. The requester will be added to the GMM agenda and allowed to present their topic, or it may be presented as a follow up discussion point for the Commander to present.

Noteworthy items, such as any fiduciary issues/requests or resolution requests, etc. which require a vote **MUST** be submitted to the Commander and Adjutant one (1) week prior to the **EXCOM** meeting. This will allow the Finance Officer time to review the request and identify where funds may come from. This also allows for any other research to be done. The EXCOM will review and discuss the request. They will then make a recommendation that will be presented to the General Membership for a vote. **NOTE:** All EXCOM recommendations will include the rationale for the yes/no recommendation giving the General Membership more information before voting.

All requests must be in writing, include the information explaining the request, signed and dated. This can be in an email or hand written request.

Kevin P. Gaddis
Kevin Gaddis, Commander, Post 176

02.28.2023
Date Signed

Review:

Name/Date Signed

Name/Date Signed