



**AMERICAN LEGION  
Post 176 Springfield  
EXCOM Meeting Minutes  
Tuesday, June 20, 2023**



1. Call to Order, Salute, Prayer, Pledge of Allegiance
2. Roll Call: Adjutant
3. Commander's Comments
4. Reports
  - a. Non-Voting Invited Attendees:  
General Manager  
Auxiliary  
Sons of the American Legion  
American Legion Riders  
Theron Patrick – Blood Drive

**Non-Voting Members may remain at the EXCOM Meeting as observers only after providing their reports, or they may leave.**

- b. Voting Members:
5. Adjourn

Voting Legionnaire Name and Title	
Kevin Gaddis, Commander	<p>Quorum</p> <p>General Comments -</p> <ol style="list-style-type: none"><li>1. Mona is confirmed for National Legion College in November.</li><li>2. Floyd interment at Arlington is Friday July 7th at 1300.</li><li>3. Kay and Jimmy interested in running Zoom during meeting, will eventually redo bylaws to include Zoom protocol</li><li>4. Look into text message updates from the Post. Constant Contact has it.</li><li>5. Look into getting a new com system. Need something for our events, meetings, etc. Charlie put on his list of taskings</li><li>6. Starting next month with GMM, we will begin submitting written reports. Need to figure how to keep track of volunteer hours.</li></ol>
Dennis Madtes, 1st Vice Commander <b>Excused</b>	VA&R, Membership

Randy Wheeler, 2nd Vice Commander	<p>Children &amp; Youth</p> <ol style="list-style-type: none"> <li>1. Eagle Scout Project for EXCOM approval</li> <li>2. Randy introduced the Eagle Scout: Kevin Dermody - Eagle Scout presented project. Landscaping project. Briefed details. Create a colorful and appealing landscape.</li> </ol> <p><b>Motion</b> to fund up to \$1000 from the Dentz Fund, funding Eagle Scout Landscaping Project of Kevin Dermody from Troup 1518 - Randy Kevin, Joe seconded</p> <p><b>Motion carried</b></p> <ol style="list-style-type: none"> <li>3. Looking for volunteers to assist</li> <li>4. Thanks to Linwood and Jess for helping with the BBQ, raised \$650 to fund the event. Set aside excess funds for future event. Cooked rest of food for those that contributed</li> <li>5. Boys state kicked off yesterday, only 1 no show out of 20. Very well represented. Put out nightly reports - <a href="http://BoysState.org">BoysState.org</a></li> <li>6. In 1996 one of our boy's was elected governor and went on to serve. He was awarded a silver star. That is the last year we had someone. Randy will work on getting him here for Veterans Day</li> <li>7. Mike Kimlett is a counselor and got elected as sheriff. 1st elected position.</li> <li>8. American Legion baseball team won't have any games this week. 1st week out of school so on vacation. Will start next week.</li> </ol>
Jay Byrun, 3rd Vice Commander	<p>Americanism / Calendar</p> <ol style="list-style-type: none"> <li>1. July 4<sup>th</sup> BBQ Funding - working with family members. Will try to get \$100 from each of the family members. Start about noon, orchestra wants to play. Will get information</li> <li>2. Sonny Fish Fry – will be from 1600-1800. \$20 per ticket</li> <li>3. Legion family members need to get together to update a calendar</li> </ol>

Denise White, Post Adjutant	<p>EXCOM Minutes</p> <ol style="list-style-type: none"> <li>1. Requested a list of committees and committee members</li> <li>2. Webpage Redesign – webpage is outdated. Need to redesign</li> </ol> <p><b>Motion</b> to bring to GMM - Charlie Mooney to fill the position of General Manager</p> <p>Any more Discussion:</p> <ul style="list-style-type: none"> <li>- Jay did we review the resume, etc.</li> <li>- Were there any veterans? Response: does not have to be a veteran, more worried about the continuity of operations.</li> <li>- Will he have a contract? Response: yes</li> <li>- Marty - Need to have communication with GM, FO and quick books. Per Roy top of his list is internal controls. Marty - cafe and events, purchases and invoices are intermingled</li> <li>- Kevin - continuity of operations, we don't have PD's for all positions, we need SOP's for rentals, etc. JA volunteered to spearheading</li> <li>- Marty - if have a document in place, should follow</li> <li>- Kevin - Charlie has agreed to everything in PD</li> <li>- Joe - Patrick left because of previous GM</li> <li>- Scott – Will there be performance evaluations</li> <li>- JA - part of job was writing policies, performance evaluations, etc.</li> <li>- Joe - can we establish a committee</li> </ul> <p>Called the question</p> <p>Jay abstention</p> <p><b>Motion passed</b></p>
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Roy Burton, Finance Officer,	<p>Income/trends</p> <ol style="list-style-type: none"> <li>1. Wish there was more time with Carl, to transition, especially with quick books</li> <li>2. FO, GM, Karla, and Stephanie will meet to discuss roles and responsibilities</li> <li>3. Looked at internal controls, like reporting, likes what the auxillary does and likes</li> <li>4. Safe combos will be changed, negotiable instruments are not secure, need another safe for checks, pul tabs, etc. reviewing the petty cash log, goal to pay all invoices as they come due, taxes need to be paid, credit cards and ATM card, payroll will be processed tomorrow for Friday.</li> <li>5. post needs some losers. Need more people to start losing in gambling.</li> <li>6. Learned more about gaming and alcohol laws.</li> <li>7. Susan - auxillary and legion are separate, doesn't use jartrek, don't mix monies</li> </ol>
Martie Soper, Judge Advocate	<ol style="list-style-type: none"> <li>1. Starting SOPs this week</li> <li>2. Have a request - do alot for veterans, family members <ol style="list-style-type: none"> <li>a. Do something for ourselves, thought about combat dining out versus a combat dining in. Do it on Veterans Day</li> <li>b. Propose 1st annual American Legion Dining Out. Propose in July meeting. Will form a committee representing each branch</li> <li>c. Scott will help</li> <li>d. Joe – will the Veterans Day event be separate from dining out? Yes</li> </ol> </li> </ol>
Rev. Mark Arbeen, Chaplain	<p>Post-Everlasting update, sick members</p> <p>No report</p>
Scott Logan, Historian	<ol style="list-style-type: none"> <li>1. Historian report due to District by July 15th</li> <li>2. Will have it done</li> </ol>
Royce Gernandt, Sgt-at-Arms	<p>No report</p> <p>We have a quorum</p>
Ali Nikolai, Service Officer	<ol style="list-style-type: none"> <li>1. Mr. Custodio – VA Veteran and Family Support intro and presentation on July 11 GMM</li> <li>2. Still working with James Custodio, working on getting a veteran into transitional housing, paid for additional nights in hotel</li> <li>3. Working on 2 additional refers from UnitUs</li> </ol>

Executive Committee at Large	
Mona Espinosa, 1yr	No report
Joe Byrnes, 2yr	Joe - asked if all proceeds from Sonny's BBQ will go to Ali, not sure will get with Sonny
Angela Wilder 3yr	No report
Marty Pfeifer, Past Commander	No report

Non-Voting Invited Attendees	
Charlie Mooney, General Manager	<p>Building Status, Operations Status</p> <ol style="list-style-type: none"> <li>1. Introduced himself, provided a bio</li> <li>2. Pipe for sprinkler system will hopefully be fixed tomorrow</li> <li>3. Working on foyer, painted and done by end of the week</li> <li>4. part for sign came in today, called steward signs to make an appt to come in and fix it</li> </ol>
Linwood Jones, SAL Commander	<p>Upcoming SAL events:</p> <ol style="list-style-type: none"> <li>1. Sons met Saturday, had breakfast, after worked on medal trying to get for Korean vet.</li> <li>2. Pig Roast in September</li> <li>3. Sons do not have official meetings in July and August</li> </ol>
Tom Boltik, ALR Director	<p>Upcoming Riders Events</p> <ol style="list-style-type: none"> <li>1. Jill's House run</li> <li>2. 10 riders rode Boyd Maryland in support Military Canines. \$1600 was donated</li> <li>3. State Legacy run this weekend, some riders are participating</li> <li>4. Supporting Sonny's fish</li> </ol>

Kim Palmer, Auxiliary President	<p>Auxiliary Updates/Events</p> <p>Kim conceded to Susan -</p> <p>Susan - will be past president</p> <ol style="list-style-type: none"> <li>1. National Poppy Day was very big success, had a Friday night dinner, Heritage girls will help out when requested. Heritage girls made bracelets</li> <li>2. Memorial Day - handed out poppies. AHG will be given certificates for volunteering</li> <li>3. Auxiliary reports were submitted on time</li> <li>4. Auxiliary will be in convention hall during the convention. They will give out reports. Awards will also be given. 17th district will be sitting together</li> <li>5. Been part of EXCOM for 4 yrs, Dennis was 1st Commander as VP, Marty as President, Kevin as President. Learned a lot from leadership here and with the District.</li> <li>6. Since this is the last meeting, take the other Auxiliary email off the distro list</li> </ol>
Theron Patrick	<p>Blood Drive</p> <ol style="list-style-type: none"> <li>1. Goal 56 units, collected 60 units - this post been doing blood drives for 30 years</li> <li>2. Theron gave an excellent report to the Distict</li> </ol>

1. Unfinished Business - none
2. New Business
  - a. Jay asked if \$100 can be donated, without going to GMM.
  - b. Commander can approve up to \$400 in discretionary - will approve \$100 to Jay.
3. Closing Prayer, Salute, Adjournment